

Girls Friendly Society, Diocese of Los Angeles
Special event travel assistance reimbursement request



To encourage carpooling and in consideration of the high cost of gasoline, the GFS board has voted to reimburse travel costs to GFS special events, upon request. The rate of reimbursement is 30 cents per mile, calculated on the round trip mileage from the home parish to the location of the event.

I, _____ request reimbursement for travel expenses
to _____.

Name _____

Address _____

City, State and Zip _____

Home parish _____

Location of Special Event _____

Round-trip mileage _____

Passengers on this trip _____

Reimbursement \$ _____

Approved by _____

This form must be properly completed to be a valid request.

Mail to:
Madeline Nolde
2029 Lemnos Drive
Costa Mesa, CA 92626